

Darley Primary School: Policy on Charging for Curricular and Extra-Curricular Events, in or away from School, during School Hours

Policy completed: January 2009

Co-ordinator responsible: Mr Nick Coates

Date of next review: January 2016, January 2017

How this Policy was Developed

This policy was developed from consultation with staff, governors, parents and various external bodies.

It takes full account of the school's legal obligations, noted in DFE and other materials.

School Context

Darley Primary School has around 50 pupils on roll. It is situated in the picturesque Nidderdale village of Darley and serves a wide and diverse community. The school population is made up of British, American and a small minority of ethnic children. Many of our children's parents work on the nearby RAF base at Menwith Hill and are often here on a three year tour of duty. This however can change due to global military need and as a result many of our children are highly mobile.

Rationale

The School is not permitted to levy compulsory payments for activities which take place during school hours. Requests for voluntary contributions are permitted, and the purpose of this Policy Document is to ensure that correct procedures are followed.

Aims

We aim to ensure that:

- The voluntary contributions requested by the School are calculated in a way which is a fair division of the total cost between the number of children involved. When contributions are not made, but we are still able to go ahead with the activity, any losses made are met by the School. Parents who do choose to make contributions are not subsidising those who do not.
- Individual families are not pressurised into making contributions towards the cost of an activity.

Actions

- Enquiries regarding non-payment of monies will only be referred to children when they are concerned with dinner money.
- Enquiries regarding a lack of contributions for other events will be made in a general way, rather than to individual families.
- Children will not be asked to justify non-payment of voluntary contributions.
- Children will not be precluded from taking part in any activity by virtue of non-payment of a voluntary contribution.
- It will be made clear from the outset that contributions for such activities are voluntary, but that the activity will not go ahead if sufficient contributions are not forthcoming.
- In the case of a residential visit where costs would be unusually high, prior to a request for contributions being made, an indication will be sought as to how many parents would be prepared to make such a contribution. Individual cases for subsidy

will be considered in cases of genuine financial need. Parents who fall into the following category **may** be eligible for non-payment or subsidised payment:

Where parents maybe on income support

Income based job seekers allowance

Income related employment and support allowance

Child tax credit provided you are not entitled to working tax credit